

Registration Form

Organization:

Address:

Approving Manager:

Phone:

Fax:

Email:

Participant(s) details; Please fill in name(S) as per I.C

Name (1):

Designation:

Name (2):

Designation:

Name (3):

Designation:

Name (4):

Designation:

REGISTRATION Policy

Registration forms must be completed and submitted together with full payment of event fees to Cardiff Enterprise before commencement of the event. Otherwise, your registration will be treated as unconfirm.

PAYMENT Mode

Payment can be made via cheque or bank drafts and must be made payable to "CARDIFF ENTERPRISE" and crossed "A/C Payee Only"

*List the participants details in a sheet of paper.

SUBSTITUTION or CANCELLATION

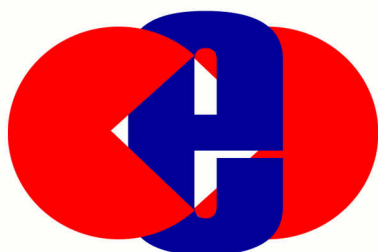
Substitution of delegate(s) is allowed provided the company is notified in writing of the same with the name and designation of the new delegate(s) at any time prior to commencement of the event.

Cancellation from the event is subject to the following:

- Seven (7) days prior to commencement (full refund)
- Less than seven (7) days prior to the commencement (50% refund)
- After the commencement (no refund)

NON-ATTENDANCE

If the participant fails to attend the event, the fees will not be refunded nor allocated to another event.



CARDIFF ENTERPRISE

Event Secretariat

CARDIFF ENTERPRISE

No 281 1-A, Jalan Haruan 5/7,

Pusat Komersil Oakland 2,

70300 Seremban,

Negeri Sembilan Darul Khusus.

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